



**HILLTOP HIGH SCHOOL**  
"A California Distinguished School"  
**SWEETWATER UNION HIGH SCHOOL DISTRICT**  
"The Focus at Hilltop Is Academics"

**NEW STUDENT REGISTRATION**  
**2017-2018**  
**Wednesday May 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup> and 24<sup>th</sup> (8:00AM – 11:00AM)**

- Call the main office at (619) 476- 4200 to make an appointment for registration of your student for the 2017-2018 school year.
- Bring Proof of Residency documents listed below to the appointment.
- If the student is from outside the district, please bring transcripts and immunization records.
- Please note parent/guardian and student need to be present during the registration meeting.
- **CAREGIVERS:** If the student is **NOT** living with his/her parent(s); a signed **CAREGIVER'S AUTHORIZATION AFFIDAVIT** is required in addition to the residency affidavit. Caregiver needs to come to main office at Hilltop High School to complete appropriate documents. Original proof of residence of the Caregiver is also required.
- **JOINT RESIDENCY:** If the family is residing in a Joint Residency situation, the owner of the residence must also be present at Hilltop High School at the time this affidavit is presented. Joint Residency forms are available in the Main Office.
- Please note that you need an email account to complete the online registration process. If you don't have an email account, we will assist you with creating one.

**DOCUMENTS NEEDED -Proof of Residency**

**THE ONLY ACCEPTABLE PROOF OF RESIDENCE DOCUMENTS ARE LISTED BELOW. PLEASE PROVIDE ONE (1) OF THE FOLLOWING AND THE PRINTED RESIDENCY AFFIDAVIT:** *(must be dated within last 60 days)*

- Closing Escrow papers, mortgage book or statement
- Lease Agreement/Rental Contract with Landlord's name, address and telephone number **and** current receipt
- Letter on apartment complex or mobile home park letterhead, signed by the landlord, stating that parent/guardian/caregiver lives there **and** current rent receipt
- Utility bill: Gas & Electric, Water, Cable TV, Trash or Sewer; must present bill with name, residence address, and current date. **(Statement portion stating residence service address).**  
**Phone or cell phone bills and not accepted.**
- Residence insurance statement; Verification of Social Service

**If you have any questions or concerns, please contact the school at (619) 476-4200.**